Teamworking Document Level 2

I think I am at the adjourning stage of development, as our activity is completed and we are now tying together our documents to complete the brief. The best way to positively contribute to the team at this stage is to make all my documents concise and easy to read, to help the rest of my team.   
While working on this brief with my team I learned that I enjoy working with others on projects and generally leads to better performance overall. My team worked really well together, there were little to no conflicts and our activity ran smoothly  
For any future projects this team may work on I would place a greater importance on the structure of the meetings, as sometimes the meetings were very disorganized and hard to follow

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|  | Strengths | Improvement |
| Problem Solving | I believe I was able to find creative solutions to any problems we may have faced | This process was often slow and time-consuming |
| Decision Making | Any major decisions that were made were decided on by democratic vote within the team | I struggled making solo decisions |
| Conflict Resolution | Any conflicts that arose were dealt with in a democratic and professional manner | I could perhaps work on the speed at which conflict was resolved |
| Communication | I think I communicated my thoughts and ideas well with my group | I could improve in this area by keeping my ideas concise and to-the-point |
| Negotiation | I negotiated well with my group and made decisions democratically | I could do with more experience in this field as our group didn’t rely on negotiation |

Our group supported each other’s well being by allowing for “cool down time”, engaging in clear discussion, allowing each other boundaries and sharing information we also played fun team-building exercises to take breaks from our projects

I feel that I have learned a lot from working in this team. I learned how to effectively communicate ideas and to allow for compromise where necessary. I think I brought a level head to the planning part of the process and was responsible for typing up our ideas for the proposal in a concise and professional way. These skills could be applied to many different areas, perhaps in future team projects, or working in a team environment after college